

**Course Description:**

BSI's "OHSMS/BS OHSAS 18001:2007 Lead Auditor" competency-based 4-day course focuses on teaching students an effective approach for auditing occupational health and safety (OH&S) management systems. The primary objective of this training course is to instruct OH&S auditors in the principles and practices specific to auditing for conformance with BS OHSAS 18001:2007 and ISO 19011:2002. Experienced instructors guide students through the entire audit process, from managing an audit program to reporting on audit results. Students gain necessary auditing skills through a balance of formal classroom tutorials, practical role-playing, group workshops, and open forum discussions.



This course comprises the following three RABQSA TPECS Competency Units whose outcomes are certified by RABQSA:

- OH – Occupational Health & Safety Management Systems
- AU – Management Systems Auditing
- TL – Leading Management Systems Audit Teams

Attendees successfully completing this course receive a Certificate of Attainment for each of the RABQSA Competency Units listed above.

**Learning Objectives:**

- Understand occupational health and safety management definitions, concepts, and guidelines
- Understand the requirements of the BS OHSAS 18001:2007 standard
- Recognize the risk assessment principles and approach
- Manage an audit program
- Initiate the audit and conduct opening meetings
- Understand auditor responsibilities
- Conduct on-site activities
- Understand OH&S legislation
- Communicate effectively during the audit
- Generate audit findings
- Prepare audit conclusions
- Conduct closing meetings and report audit results
- Conduct an audit follow-up
- Understand the registration process

**Course Materials:**

**Students receive comprehensive course manuals with reference materials.**

**Who Should Attend:**

- Individuals interested in conducting first-party, second-party, or third-party audits
- Quality Directors
- Regulatory Affairs Managers
- Health, Safety, and Environmental Managers
- Cross functional team members of an implementation project

**Duration:****Course times:**

- Day 1: 8:00 AM – 5:30 PM
- Day 2: 8:00 AM – 5:30 PM
- Day 3: 8:00 AM – 5:30 PM
- Day 4: 8:00 AM – 3:30 PM

**Prerequisite:**

A prior review of the BS OHSAS 18001:2007 standard and internal audit experience is suggested for this course. Additionally, it is highly recommended that inexperienced students take the BSI e-learning class "Essentials of OHSAS 18001:2007" prior to attending the classroom training.

**Course Logistics:**

There are written tests on each of the competency units in turn on Days 2, 3 and 4. Detailed exam instructions will be provided. Certificates of Attainment in each competency unit will be provided for students who are deemed "Competent" for each competency unit. Certificates of attendance are provided to those who do not pass the competency test(s), and students will be given the opportunity to retake the test(s).



This training course and certificate of attainment is recognized by IRCA as meeting the requirement for IRCA certification to IRCA/2020.