



**Course Description:** BSI's "BS OHSAS 18001:2007 Internal Auditor" competency-based 3-day course focuses on teaching students an effective approach for auditing occupational health and safety (OH&S) management systems. The primary objective of this training course is to instruct OH&S auditors in the principles and practices specific to auditing for conformance with BS OHSAS 18001:2007, including planning of and preparation for the audit, audit practices, and reporting audit findings. This internal auditor course is intended to provide a general appreciation of OH&S management systems auditing that will equip attendees with the skills necessary to actively participate in internal and second-party audits.



This course comprises the following two RABQSA TPECS Competency Units whose outcomes are certified by RABQSA:

- OH – Occupational Health & Safety Management Systems
- AU – Management Systems Auditing

Attendees successfully completing this course receive a Certificate of Attainment for each of the RABQSA Competency Units listed above.

**Learning Objectives:**

- Understand occupational health and safety management definitions, concepts, and guidelines
- Understand the purpose of BS OHSAS 18001:2007
- Understand the requirements of the BS OHSAS 18001:2007 standard
- Understand the roles and responsibilities of the auditor
- Apply ISO 19011:2002 definitions, concepts, and guidelines
- Recognize the principles, practices, and types of audits
- Conduct all phases of an internal audit (plan, execute, report, record, follow-up, closure)
- Prepare and present effective reports

**Course Materials:** **Students receive comprehensive course manuals with reference materials.**

**Who Should Attend:**

- Internal auditors
- Consultants
- Environmental and quality managers interested in implementing occupational health and safety (OH&S) management systems

**Duration:** **Course times:**

- Day 1: 8:00 AM – 5:30 PM
- Day 2: 8:00 AM – 5:30 PM
- Day 3: 8:00 AM – 5:30 PM

**Prerequisite:** A prior review of the BS OHSAS 18001:2007 standard and an understanding of auditing principles is suggested for this course. Additionally, it is highly recommended that inexperienced students take the BSI e-learning class "Essentials of OHSAS 18001:2007" prior to attending the classroom training.

**Course Logistics:** There are written tests on each of the competency units in turn on Days 2 and 3. Detailed exam instructions will be provided. Certificates of Attainment in each competency unit will be provided for students who are deemed "Competent" for each competency unit. Certificates of attendance are provided to those who do not pass the competency test(s), and students will be given the opportunity to retake the test(s).