

Course Description: BSI's "BS 25999 Lead Auditor" course provides students with the skills and knowledge to conduct and lead effective business continuity management system audits in accordance with the requirements of BS 25999-2:2007 and ISO 19011:2002, "Guidelines for Quality and/or Environmental Management Systems Auditing." The course explains the principles and practices of independent auditing for a business continuity management system and guides students through the entire audit process, from managing an audit program to reporting on audit results. Students will gain the necessary auditing skills through a balance of formal classroom tutorials, practical role-playing, group workshops, and open forum discussions.

Learning Objectives: Upon completion of this course, students should be able to:

- Lead an audit of a business continuity management system
- Carry out an audit of a business continuity management system
- Clarify the different purposes of BS 25999 Part 1 and Part 2
- Explain the requirements of BS 25999-2:2007
- Understand the Business Continuity Management Code of Practice BS 25999-1:2006
- Articulate and present audit findings
- Manage successful audit communication and interviews
- Write a succinct audit report
- Conduct opening, closing, and follow-up audit meetings

Who Should Attend:

- Existing lead auditors in other schemes
- Business continuity professionals (BCI, DRII)
- Consultants
- Business Continuity Managers
- IT Managers
- Information Security Professionals
- Internal and external auditors responsible for auditing business continuity practices

Duration: **Course times:**

- Day 1: 8:00 am – 5:30 pm
- Day 2: 8:00 am – 5:30 pm
- Day 3: 8:00 am – 5:30 pm
- Day 4: 8:00 am – 5:30 pm
- Day 5: 8:00 am – 10:30 am

Prerequisite: It would be beneficial for participants to have some understanding of business continuity and/or auditing principles around another management system standard before attending this course.

Course Logistics: There is a 2-hour exam on Day 5. Detailed exam instructions are provided during the course. Certificates of achievement are provided for students who exceed 70% on both the continual evaluation and the exam. Certificates of attendance are provided to those who do not pass.

Student : Instructor Ratio – 10:1



***IRCA Certified Course (A17456)**

This course is certified by the International Register of Certificated Auditors (IRCA) and meets training requirements for those seeking registration as a lead auditor under their ISMS scheme.